

Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name*	Social Investment Agency
Secretary or Chief Executive**	Andrew Coster
Disclosure period start***	1 July 2025
Disclosure period end***	3 December 2025
Agency totals check	Data and totals have not yet been checked and confirmed for any sheet
Secretary or Chief Executive approval****	This disclosure has been approved by the Departmental Secretary or Chief Executive
Other sign-off*****	Clare Ward, Director Finance

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$4,604.31	Figures exclude GST		Number offered	1
Hospitality	\$0.00	Figures exclude GST		Number accepted	1
Other expenses	\$2,383.35	Figures exclude GST		Number declined	0
International Travel	\$0.00	Figures exclude GST			
Domestic Travel	\$4,604.31	Figures exclude GST			
Local Travel	\$0.00	Figures exclude GST			
Notes					
* Headings on following tabs will pre populate with what you enter on this tab					
** Create a new workbook for a new or Acting Departmental secretary or Chief Executive					
*** Update if a shorter or different period is covered					
**** This disclosure must be approved by the Departmental secretary or Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Officer					

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	Social Investment Agency
Public Service Secretary or Chief Executive	Andrew Coster
Disclosure period start	1 July 2025
Disclosure period end	3 December 2025
GST on costs	Figures exclude GST
Agency totals check	

International, domestic and local travel expenses

All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
		No international travel during this disclosure period.		
Subtotal - international travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
16/07/2025-17/07/25		Attending Mayors Taskforce for Jobs & meeting with Champion Centre & Te Whatū Ora		Christchurch
	\$173.91		Hotel	
	\$49.43		Car Hire	
18 July 2025		Travel with Minister - Visit Marae at Takaparawhau/Bastion Point & Ngāti Whātua Ōrākei Offices. + CEO Forum - Business NZ		Auckland
	\$575.99		Airfare: Wellington to Auckland	
	\$84.90		Car Hire	
8 August 2025		Involve Conference Panel Discussion & meeting with Rata Foundation		Christchurch
	\$446.47		Airfare: Wellington to Christchurch return	
	\$61.33		Car Hire	
9/09/2025-11/09/25		Whakamanawa 2025 - Social Sector Providers Conference and meetings with Foundation North, National Hauora Coalition, and Cause Collective		Rotorua and Auckland
	\$662.24		Airfare: Wellington to Rotorua and Auckland to Wellington	
	\$430.81		Hotel	
	\$418.44		Car Hire: in Rotorua, driving to Auckland, and in Auckland	

	\$30.43		Meal while travelling in Auckland (including 1 additional Staff Member)	Auckland
11/11/25-3/12/25		Cancelled		
	\$1,670.36	4 cancelled events		
Subtotal - domestic travel	\$4,604.31	Check - there are no hidden rows with data		Not all lines have an entry for "Cost in NZ\$" and "Type of expense"

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
		No local travel during this disclosure period.		
Subtotal - local travel	\$0.00	Check - there are no hidden rows with data		Check - each entry provides sufficient information

Total travel expenses	\$4,604.31			
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Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Public Service Secretary or Chief Executive Expense Disclosure				
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Disclosure period start	1 July 2025			
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GST on costs	Figures exclude GST			
Agency totals check				
Hospitality Offered to Third Parties*				
<i>All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.</i>				
Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
		No hospital offered to third parties during this disclosure period.		
Total hospitality expenses		\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
Notes				
* Third parties include people and organisations external to the public service or statutory Crown entities.				
** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Public Service Secretary or Chief Executive Gifts and Benefits Disclosure					
Organisation Name	Social Investment Agency				
Public Service Secretary or Chief Executive	Andrew Coster				
Disclosure period start	1 July 2025				
Disclosure period end	3 December 2025				
GST on values					
Agency totals check					
Gifts and Benefits over \$50 annual value					
<i>Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service. Include all gifts, invitations or other hospitality whether accepted or declined.</i>					
Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
14 August 2025	Free ticket to conference (given as he is presenting at the conference - Whakamanawa 2025 - The National Social Services Conference)	Accepted	Social Service Providers Aotearoa (SSPA)	\$500 - \$1,000	Presenting at conference and relevant matters being covered at this conference.
Total count of gift/benefit entries:	Offered	1	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
	Accepted	1			
	Declined	0			
Notes					
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.					
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.					
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.					
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).					
Include gifts and benefits that are declined.					
Number of gifts/benefits will update automatically once you put information in rows above.					
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).					

Public Service Secretary or Chief Executive Expense Disclosure				
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GST on costs	Figures exclude GST			
Agency totals check				
All Other Expenses				
<i>All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.</i> <i>Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.</i>				
Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
1/07/25-3/12/25	\$2,383.35	Car parking in office	Car park	Te Iho, Wellington
Total other expenses	\$2,383.35	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
Notes				
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				